



**Arlington**  
INDEPENDENT SCHOOL DISTRICT  
*More Than a Remarkable Education*

**MEMORANDUM**

**TO:** All principals

**FROM:** Rick Tice, Director of Personnel Services  
Amy Casas, Director of Communications

**DATE:** August 3, 2011

**SUBJECT:** Volunteer applications and recognition

For the 2011-2012 school year, a new online volunteer application has been created. All volunteers must submit an online application. Previously submitted paper applications will not be utilized. Please share this information with your parents, PTAs and booster clubs. We encourage you to link to the volunteer page ([www.aisd.net/departments/Volunteer.aspx](http://www.aisd.net/departments/Volunteer.aspx)) from your campus website. If a parent without Internet access would like to volunteer, please allow them access to a campus computer to complete the online application. For questions about volunteer applications, parents can contact the personnel department at 7-7290.

Volunteer recognition will also be handled differently this year. Tracking volunteer hours will not be handled at the district level. If you would like your campus volunteers with 500+ hours to be honored at the district events, you will need to track those hours at your campus. The communications department will request the information on volunteers to be honored in late April/early May.